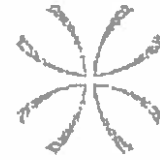




Faculty of Politics and  
Management



**ipt**  
Instituto  
Politécnico  
de Tomar

## COOPERATION AGREEMENT

between

**FACULTY OF POLITICS AND MANAGEMENT**  
Vilnius, Lithuania

and

**INSTITUTO POLITÉCNICO DE TOMAR**  
Estrada da Serra, Quinta do Contador, Tomar, Portugal

### WHEREAS:

**FIRST:** The establishment of appropriate cultural and scientific relations is the essential basis for the development of university's institutional mission: education, research and extension;

**SECOND:** Cultural and scientific research agreements between universities from different countries are essential for establishing appropriate relationships;

**THIRD:** Faculty of Politics and Management and Instituto Politécnico de Tomar share an interest in establishing relations to promote the development of education, mobility, training and research in the areas common to both higher education institutions (HEIs).

Now therefore, the parties agree as follows:

### 1. DEFINITIONS AND INTERPRETATION

In this Agreement, unless the context requires otherwise, the following words and expressions will have the following meanings:

"start date" will refer to the date on which the document is signed and dated by the two HEIs authorised representatives.

"HEIs" will refer to Faculty of Politics and Management and Instituto Politécnico de Tomar.

### 2. TERM

2.1 This Agreement will come into force from the start date and come to an end on the expiry of the deadline set by the parties. If the parties agree to allow it to remain in force for a given period such as a year, it will be renewed for an equal period until terminated by either party.

### **3. COOPERATION AGREEMENT**

**3.1 Both parties represent and undertake to develop cooperation activities to strengthen their relations with regard to research and extension projects and reciprocal educational exchanges, both for students and faculty, and assistance in their respective fields and areas of interest by initiating cooperation between Instituto Politécnico de Tomar and Faculty of Politics and Management.**

**3.2 The number and scope of these activities can be increased during the period in which the agreement is in force.**

### **4. JOINT ACTIONS**

**4.1 In order to achieve the objectives agreed in section 3.1, the Parties will undertake to promote and carry out the following actions jointly and for mutual benefit:**

**a) Create and develop joint education, research and extension projects in areas to be defined as common for both HEIs.**

**b) Promote regular exchanges between students and faculty and of non-confidential education, research or extension materials and publications relating to any area of cooperation between the HEIs, until they are bound by law or contractual obligations;**

**c) Jointly promote study/research meetings, seminars, courses or parts of courses and conferences to be held in one of the HEIs endorsing the contract;**

**d) Promote exchanges of academics, specialists, technicians and students to develop integrated academic and scientific activities;**

**e) Develop integrated study programmes for students and for those carrying out education, research and extension projects;**

**f) Develop mechanisms for the transfer of technology.**

### **5. EXCHANGE OF INFORMATION**

**Until they are bound by law or contractual obligations, the HEIs undertake to exchange non-confidential information, including publications on the structure and organisation of their degree cycles, with the objective of improving mutual knowledge.**

### **6. ASSISTANCE AND FACILITATION**

**Each party, in accordance with its own laws and regulations, will undertake to ensure that the other party receive assistance and facilitation in their own country, to allow the fulfilment of agreed tasks.**

### **7. EXCHANGE**

**7.1 HEIs will initiate an exchange of academics, staff and students during the term of this agreement, taking into consideration the professional qualification/training of the personnel involved, the curricula and the requirements in terms of faculty and staff from both HEIs.**

7.2 The duration and scope of exchanges will be in accordance with the regulations of the respective HEIs and available funding.

7.3 Delivery of delegations and specialists is subject to the approval of the host institution.

7.4 In order to implement the actions in section 7.3, the parties shall notify the other party at least two months in advance and send the *list of candidate students, specialists or academics* accompanied by the *study visits programme* and the *curriculum vitae and studiorum* of each candidate.

7.5 The home institution shall be allowed to pre-select their candidates for the exchange programme. The host institution reserves the right to make the final decision about the admission of each candidate accepted for exchange.

## 8. REPORTS

8.1 All the specific projects that are carried out in the framework of this Agreement will be documented in reports detailing: object of study, objectives to be achieved, professionals and students involved, run time and resources available.

8.2 These reports will be signed by the directors of the schools or degree programmes of both HEIs.

## 9. DISPUTE RESOLUTION

9.1 The resolution of possible disputes arising from the interpretation and execution of this Agreement will be entrusted to a body of arbitrators composed of one member designated by each of the HEIs endorsing this agreement, and by a member elected by mutual agreement.

## 10. TERM AND TERMINATION

10.1 As set out in article 2.1, this Agreement shall come into force after the date of signature of both legal representatives of the HEIs unless agreed upon written document and shall expire whenever it is agreed in writing by both parties.

10.2 Without prejudice to any other rights, any of the parties shall be entitled to terminate this Agreement upon written notice to the other party in the event of breach of any of the provisions of this agreement within 30 days of receipt of written notification detailing compliance failure and request for compliance.

10.3 Termination of the agreement shall be without prejudice to the acquired rights and obligations of the parties.

## 11. FORCE MAJEURE

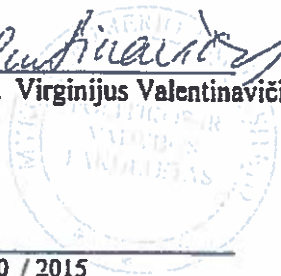
If by reason of force majeure a party is unable to perform any clauses, items, terms or obligations under this Agreement, no complaints against that party shall be lodged or shall it be deemed as non-compliance with this Agreement.

12. CONCLUSION OF AGREEMENT

In witness whereof, four (04) copies of this document with equal content and validity have been signed.

FACULTY OF POLITICS AND MANAGEMENT

  
Assoc. prof. Virginijus Valentinavičius



Date: 09 / 10 / 2015  
Vilnius, Lithuania

INSTITUTO POLITÉCNICO DE TOMAR

  
Prof. Eugénio Pina de Almeida

INSTITUTO POLITECNICO  
DE  
T O M A R

Date: / / 2015  
Tomar, Portugal